

## N.A.S.C. Hockey: Disciplinary Committee Rules

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### 1. Introduction

- 1.) Any issue, raised by an individual, to have the hockey committee look into disciplinary action must be submitted in writing to the 1<sup>st</sup> Vice-Chairperson, Secretary and Discipline Chair within a reasonable time of the action or conduct in question.
- 2.) Any issue that the Hockey Executive deems necessary to be brought forth to disciplinary action will be done at the Hockey Executive's discretion.
- 3.) Any and all disciplinary action taken by N.A.S.C. Hockey will be done in a fair and non-prejudicial manner as provided for in the rules below.
- 4.) The following rules are a guideline of the disciplinary procedures and will be adhered to for all hearings and actions. This will be the case for all actions except in unforeseen circumstances that may arise to warrant a variance from the times, persons involved, and the actions taken by the Hockey Executive.
- 5.) All written requests, actions and hearing results will be reported to the Hockey Committee at its monthly meetings.
- 6.) Not all written complaints will be dealt with, only those that are deemed valid or necessary. However, a written response to all written complaints will be given, and forwarded on to the Hockey Committee.

### 2. Disciplinary Rules

#### 1. Hearing Request Guidelines

- a.) All requests from outside of the Hockey Committee must be made in writing to the 1<sup>st</sup> Vice-Chairperson, Secretary, and the Discipline Chair within a reasonable time of the action or conduct in question.
- b.) All written requests will be looked at and investigated with a response within **seven (7) calendar days** of receipt of said written request, to determine whether a hearing is required.
- c.) All requests for action from within the Hockey Committee will be done in writing and will be investigated. The outcome will be provided by the Discipline Chair and provided to the Hockey Executive within **seven (7) calendar days** to determine whether a hearing is required.

- d.) For all written requests, if it is determined that no further action is required, no hearing will be scheduled and all parties in question will be notified in writing through the 1<sup>st</sup>-ViceChairperson upon the completion of the **seven (7) calendar days** time period.
- e.) For all written requests, if it is determined that further action is required, then there will be a hearing scheduled within **seven (7) calendar days** to deal with the issue at hand. The Hockey Executive and all parties involved will be notified in writing of the date, time and location of the hearing by the Discipline Chair.
- f.) If a hearing takes place, the person or persons in question will be temporarily suspended from all N.A.S.C. Hockey activities until the completion of the hearing and the notification of the results are given in writing.
- g.) Upon completion of the hearing the Disciplinary Chair will **immediately** notify the Hockey Executive of the results in writing.
- h.) Upon the completion of the hearing the Discipline Chair and the ruling panel may take up to **three (3) calendar days** to make the results known and forward the results in writing, to all involved parties.
- i.) All request for appeals must be made in writing within **seven (7) calendar days** of the completion of the original hearing to the 1<sup>st</sup> Vice-Chairperson.

## **2. Ruling Panel**

- a.) The Ruling panel at a disciplinary hearing shall consist of any 3 of the following people:
  - 1.) Any member of the Hockey Committee with no, "Conflict of Interest" in the issue.
  - 3.) Independent people not involved with the Hockey Program at the Disciplinary Chairs discretion. e.g., O.H.M.A., N.A.S.C. Soccer, N.A.S.C. Softball, N.A.S.C., or O.C.C.N.A. members.

## **3. Duties of Ruling Panel**

- a.) To listen to and observe all evidence presented, in an unbiased and professional manner.
- b.) Make an unbiased decision based on the evidence presented.
- c.) Make recommendations to the Discipline Chair for disciplinary actions to be taken.
- d.) Make recommendations, if necessary, to the Discipline Chair for further actions related to the issue to help prevent further problems in the future. i.e. rule changes.

## **4. Hearing Attendance**

- a.) Only the following people will be in attendance on behalf of the N.A.S.C. Hockey Committee:
  - 1.) N.A.S.C. Hockey Secretary or an alternate to take minutes of the hearing. (Hearing may be digitally recorded for purposes of minutes only. No other recorders are permitted.)
  - 2.) Only those person(s) invited to attend will be asked by the Discipline Chair as needed. This would include such people as the Referee-In-Chief, OMHA Rep., Hockey Executive etc.

- 3.) Signed, written statements may also be presented at the hearing of people unable to attend or deemed not necessary to attend.
- b.) In the event, a person has been invited by the Discipline Chair to represent the defendant, the following guidelines will apply:
- 1.) A parent or guardian when dealing with a player under the age of 18, this requirement is mandatory.
  - 2.) N.A.S.C. Player Rep. when dealing with a player.
  - 3.) The Park Hockey Chair of the person in question.
  - 4.) The Disciplinary Chair may refuse attendance to people at his or her discretion due to various reason's such as, but not limited to, timing, discreteness, and decorum.
  - 5.) Signed, written statements may also be presented at the hearing of people unable to attend or deemed not necessary to attend.
- c.) Anyone that has relevant information in respect to the person(s) being brought forth on discipline, may present information with the permission of the Discipline Chair. These people must have submitted a written request to attend at the time of the hearing.

## 5. Hearing Issues

The following is a list of issues that may be deemed necessary to hold a disciplinary hearing. They are as follows but not limited to:

- a.) Any GRM (Gross Misconduct)
- b.) Any Match Penalty
- c.) Repeat offenses by the same individual.
- d.) Any issue presented in writing deemed necessary or serious by the league.

## 6. Hearing Decorum

The following rules listed are a guideline to maintain order and decorum at all Disciplinary Hearings.

- a.) All discussion must be done through the meeting Chair.
- b.) One person to talk at a time by the acknowledgement of the Chair.
- c.) Anyone deemed by the Chair to be out of order will be asked to discontinue his or her disruptive behavior.
- d.) Anyone failing to maintain order or comply with the hearing rules may be asked to leave.
- e.) Any person or persons not in attendance at the hearing may have a ruling made against them in their absence.
- f.) Anyone asked to leave a hearing for being out of order or unruly, may have a ruling made against them as a result of their actions.

## 7. Appeals

Appeals to the Ruling Panel's decision may be heard under the following conditions:

- a.) If you were not in attendance of the original hearing you cannot appeal unless written notification, with a valid reason, of your absence was received by the Discipline Chair at least 48 hours before the start of the original hearing.
- b.) Anyone wishing to appeal the ruling of the original hearing must have it done through the Neighbourhood Association in which they are involved.
- c.) All appeals must be requested in writing by the Neighborhood Association and must be accompanied by a \$250 cheque, made payable to N.A.S.C. Hockey, from the Neighborhood Association in which the appeal is coming from.
- d.) There will be no returning of the \$250 cheque. Win or lose the money remains with N.A.S.C. Hockey.
- e.) If an appeal takes place the process will start from the beginning as if it was an original hearing with the exception of the members of the ruling panel. New members will be picked to make a decision on the issue. The new panel will be notified of the decision rendered by the original panel.
- f.) While an appeal is taking place, the decision of the original Ruling Panel will be enforced until the new Ruling Panel has met and made it's decision.
- g.) If a further appeal is required it will be referred to the N.A.S.C. Sports Committee for their judgement and the second Ruling Panel's decision will be enforced until it is dealt with at the N.A.S.C. Sports Committee level.
- h.) If the N.A.S.C. Sports Committee is to get involved, written Notification of such request from the Neighborhood Association, must be given to the Chairperson to take to the next N.A.S.C. monthly meeting, to present to them so they can take the steps needed to deal with the issue.
- i.) The N.A.S.C. Sports Committee can only be asked to get involved after both the hearing and the appeal at the hockey level have been completed.
- j.) The N.A.S.C. Sports Committee can act only on a written request presented to them by the Chairperson at its monthly meeting.
- k.) In the event that members of the N.A.S.C. Sports Committee are deemed to be in conflict, the matter at hand will be referred to O.C.C.N.A.